

## Getting To Know You

Please print all of your responses to the following:

Today's Date \_\_\_\_\_

Legal Name \_\_\_\_\_  
LAST FIRST MIDDLE

Other/Preferred Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Address (mailing & street) \_\_\_\_\_

City/State \_\_\_\_\_

County \_\_\_\_\_ Zip Code \_\_\_\_\_ E-mail address: \_\_\_\_\_

Home Phone Number (\_\_\_\_\_) \_\_\_\_\_ Business Phone Number (\_\_\_\_\_) \_\_\_\_\_

Other Phone Number (\_\_\_\_\_) \_\_\_\_\_ Name of Contact \_\_\_\_\_

State your age if under 18 \_\_\_\_ Have you applied with any division of ResortQuest? \_\_\_\_, if yes, when \_\_\_\_\_

**RESORTQUEST.**

Breckenridge & Keystone  
Colorado

**APPLICATION FOR EMPLOYMENT**

## Working At ResortQuest

***I understand that if I am hired, my employment with ResortQuest is contingent upon satisfactory proof of my authorization to work in the United States. PLEASE SIGN acknowledgement:*** \_\_\_\_\_

1. Have you ever been employed by any division or location of ResortQuest?  
Yes  No  If Yes, when? \_\_\_\_\_ What location and/or department? \_\_\_\_\_

2. How did you hear about employment opportunities? \_\_\_\_\_

If referred by an employee, please indicate: Name \_\_\_\_\_ Location/Department \_\_\_\_\_

Please specify position applied for: \_\_\_\_\_ Wage Desired \$ \_\_\_\_\_

Are you applying for: Full Time Regular \_\_\_\_\_ Part Time Regular \_\_\_\_\_ Full Time Seasonal \_\_\_\_\_ Part Time Seasonal \_\_\_\_\_

Which shift/hours are you available to work? \_\_\_\_\_ Date available to start? \_\_\_\_\_

Many positions with ResortQuest require overtime, rotational, weekend and holiday work. Do you have any restrictions on working such hours?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

Note: A YES answer does not automatically disqualify you from employment since the type of job for which you are applying will be considered.

Do you have any relatives employed at any divisions of ResortQuest Companies or ResortQuest? Yes \_\_\_\_\_ No \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Location /Department \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Location /Department \_\_\_\_\_

Have you **ever** been found guilty of a felony or misdemeanor, pled guilty or nolo contendere to a felony or misdemeanor or been convicted in a military court martial? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you currently under any investigation or pending criminal charge? Yes \_\_\_\_\_ No \_\_\_\_\_

Note: A YES answer does not automatically disqualify you from employment since the nature of the offense and the type of job for which you are applying will be considered. (This information will be verified.) If yes, to either of these questions, fully explain the circumstances:  
\_\_\_\_\_  
\_\_\_\_\_

## Tell Us About Your Education

High School: Name & Location, City/State \_\_\_\_\_  
College/University: Name & Location, City/State \_\_\_\_\_

**Graduated:**  
Yes  No   
Yes  No

Still Attending   
Still Attending

Degree/Subject or Specialization: \_\_\_\_\_

Other School \_\_\_\_\_ Yes  No  Still Attending

Degree/Subject or Specialization: \_\_\_\_\_

## Tell Us About Your Work Experience

Please list your work history for the **past ten years**. If you have been employed at one company for **10 years or more**, please list your past 3 employers.

Start with your present status and note any periods in which you were not employed. Include U.S. military service, previous ResortQuest experience, summer/part-time jobs and cooperative education assignments.

**Please do not put "See Resume"**, as the requested information may not be in your resume, AND if hired, my continued employment is predicated on the truthfulness and accuracy of the statements contained herein, and that I am subject to termination if any statement in this application is false or misleading.

Company Name & Address, City, State, Zip	Dates Employed Month Year	Base Rate of Pay	Position Title / Duties	Reason for Leaving
	From:	Starting		
		\$ _____ per _____		
	To:	Final:		
Telephone # ( ) _____		\$ _____ per _____		Supervisor:
<b>Company Name &amp; Address, City, State, Zip</b>	From:	Starting		
		\$ _____ per _____		
	To:	Final:		
Telephone # ( ) _____		\$ _____ per _____		Supervisor:
<b>Company Name &amp; Address, City, State, Zip</b>	From:	Starting		
		\$ _____ per _____		
	To:	Final:		
Telephone # ( ) _____		\$ _____ per _____		Supervisor:

May we contact your PRESENT employer to verify the above?  Yes  No

Explain any gaps in work history: \_\_\_\_\_

List any special skill(s) which would potentially enhance your ability to perform the position for which you are applying i.e. fluency in a foreign language, sign language, CPR certification, certifications, and licenses, computer, typing speed, etc.  
\_\_\_\_\_

## What You Need To Know

I understand the completion of this application does not indicate that there are any positions open and does not in any way obligate this company to hire me or offer me a position. I understand that if offered employment I may be subject to a pre-employment drug test and background check. I also understand that failure to pass any drug test and/or background check will result in any offer being withdrawn.

I understand that ResortQuest and/or the employing entity is an equal opportunity employer and employs individuals without regard to race, color, religion, sex, national origin, veteran status, age or disability. In the processing of my application, an investigation will be made whereby information may be obtained from my former employers and others. Permission is hereby granted to any school, person, firm, or corporation, whether my former employer or otherwise, to give ResortQuest, its officers, employees, representatives, or agents information regarding my employment or educational history.

I hereby release ResortQuest and any entity providing information to ResortQuest relevant to the consideration of my employment application from any claims, liability, or damages related to the provision of such information.

I understand and agree that if accepted for employment with ResortQuest the employment relationship will be an employment-at-will; that is, my employment is not for a definite term and either ResortQuest or I may terminate the employment relationship, with or without cause or notice at any time.

I understand that if hired, my continued employment is predicated on the truthfulness and accuracy of the statements contained herein, and that I am subject to termination if any statement in this application is false or misleading. If hired, I agree to conform to the rules and regulations of ResortQuest as issued from time to time and that only rules and regulations which are then in effect apply to my continued employment with ResortQuest.

Signature \_\_\_\_\_ Date \_\_\_\_\_